



Marijuana Licensing Process

- 1) License Availability: Process information and application will be available on the Town website – TownofPaonia.Colorado.gov and at Town Hall July 5th, 2021.
- 2) Applicant files the Finding of Suitability with the State Licensing Authority and submits proof of submittal to the Town Clerk. If Applicant has already done the Finding of Suitability process with the State Licensing Authority, Applicant will submit to the Town Clerk a copy of the application and the approval from the State.
- 3) Applicant files a complete application, including all documents on the Application Checklist, all required attachments, and all local fees. Applications will be date and time stamped when received and applications will be reviewed in order of receipt. Only one application per site will be accepted. Any incomplete or missing documentation will be given a cure period of 10 business days to be completed. After 10 days if the missing or incomplete items are not corrected, the Application will be disregarded.
- 4) The Board of Trustees, who per Town ordinance operates as the Local Licensing Authority, using the public hearing process will evaluate the Application. The Local Licensing Authority will determine if the applicant meets the requirements, and upon the granting of a license the applicant then must proceed with State licensing.
- 5) The local license will be issued upon the approval of both the Local Licensing Authority and the State licensing authority, and once a Certificate of Occupancy is issued following successful site inspections.