



Fee \$75

Excavation (Right of Way)

Permit Application

Applicant Information

Field

Response (To be filled by applicant)

Applicant Name

Company Name (if applicable)

Mailing Address

Phone Number

Email Address

Emergency Contact (24/7)

Project Information

Field

Response

Location of Excavation (Street/Alley/Sidewalk)

Purpose of Excavation

Length of Excavation (ft)

Width of Excavation (ft)

Depth of Excavation (ft)

Method of Excavation

Planned Start Date

<u>Field</u>	<u>Response</u>
Will excavation impact traffic lanes? (Yes/No)	_____
Will excavation impact sidewalks or gutters? (Yes/No)	_____
With the water/sewer tie into the main line? (Yes/No)	_____
Have you called 811 for locates? (Yes/No)	_____

Required Attachments (Check all submitted with application):

- ☐ Site Plan/Sketch or Drawings
- ☐ Traffic Control Plan (if applicable)
- ☐ Certificate of Insurance (naming Town as additional insured)
- ☐ Surety Bond / Letter of Credit / Cashier's Check (25% of cost or \$400 min)
- ☐ Proof of Permit Fee Payment (per Resolution No. 15-2025)
- ☐ Statement of Compliance with Town Construction Standards

Bond and Fee Acknowledgment

Field	Response
Estimated Cost of Project	\$_____
Bond Required (25% of cost or \$400 minimum)	\$_____
Form of Bond Submitted (Surety Bond / LOC / Cashier's Check)	_____
Permit Fee Paid	\$_____ <i>(Receipt must be Attached)</i>

Applicant Certification

I hereby certify that:

1. All work will be performed in strict compliance with the Town of Paonia's municipal code, construction standards, and approved plans.
2. The excavation site will be properly barricaded and lighted during non-working hours.
3. Sidewalks and gutters will remain clear and passable.
4. No more than one-half ($\frac{1}{2}$) of the public right-of-way will be excavated at a time unless approved by the Director of Public Works.
5. The project will commence and complete diligently, and I will notify the Town of any delays.
6. Upon completion, a sworn statement of compliance will be submitted for bond release.
7. All safety equipment for trench boxes will be met.
8. **Public Works will be contacted BEFORE burial. Must call (970) 527-4101 to set up inspection.**

Signature of Applicant _____ Date _____

Print Name _____

Notice to Applicant:

Failure to comply with the Town of Paonia Municipal Code Article 2 - Excavations may result in permit revocation, forfeiture of bond, civil penalties, and/or legal action. Permit is valid only for the scope and time frame specified. Any changes must be approved by the Town.

Town of Paonia - Official Use Only

Permit Number: _____

Date: _____

Permit Fee Collected _____

Town Clerk Approval

Bond Received (Yes/No) _____

Insurance Verified (Yes/No) _____

Date: _____

Traffic Control Plan Approved (Yes/N/A) _____

Town Administrator Approval

Director of Public Works Approval

Date: _____