STATE OF COLORADO TOWN OF PAONIA, COLORADO

RESOLUTION 21-2023

A RESOLUTION AMENDING THE TOWN OF PAONIA FEE SCHEDULE

- **WHEREAS**, the Town of Paonia has determined it has become necessary to increase certain fees to more accurately reflect the costs of the services performed by the Town; and
- **WHEREAS**, administration of the Town's functions and operations demand a substantial amount of time, effort and resources by the Town Staff the purpose of delivering services to the community; and
- **WHEREAS,** the Town of Paonia has determined that the best interests of citizens of Paonia are served by requiring the users of Town services to be primarily responsible for paying the costs of such services; and
- **WHEREAS**, the Town of Paonia has previously established and amended fees for some of these services and desires to amend the previously established fees as those fees have been determined to be inadequate to recover a portion of the costs of providing these services; and
- **WHEREAS**, the Board of Trustees has reviewed the schedule of fees attached hereto as **EXHIBIT A**, and hereby finds and determines that the amounts for various fees are reasonable and necessary to reflect the intent that such fees recover at least a substantial portion of the associated costs incurred in providing the services.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF PAONIA, COLORADO:

- **Section 1.** The schedule of fees attached hereto and incorporated herein as **EXHIBIT A** is hereby approved and adopted, effective January 1, 2024.
- **Section 2.** All other resolutions or parts of resolutions in conflict herewith are hereby repealed, and the fees set forth in the schedule of fees attached to this resolution shall supersede all fees outlined in previous schedules of fees.
- Section 3. The Town Administrator, Town Clerk, and other appropriate Town staff, are hereby authorized and directed to take all necessary and appropriate action to implement and administer the adopted Town of Paonia Fee Schedule.

PASSED, APPROVED, AND ADOPTED this 12th day of December, 2023, by the Board of Trustees of the

Town of Paonia.

Attest:

Samira M. Vetter, Town Clerk

Mary Bachran, M

APPROVED AS TO FORM:

By: <u>/s/ Nicolas Cotton-Baez</u> Kelly PC, Town Attorney

<u>Administrative Fees</u>	
FEE TYPE	FEE
, i	RENTALS
Community Center Rental	\$40 per Hour for 6 Hours or Less; \$60 for 6 Hours or More; \$100 Refundable Deposit for Cleaning Fees.
Park Rental Fees (Large Group)	\$150 per Day for 4 Hours or Less (includes 3 dumpsters and up to 5 vendors); \$225 per Day for 4+ Hours, until 10:00 PM (includes 3 dumpsters and up to 10 vendors); \$200 per Day for Multiple Days, 3+ Consecutive Days (includes 3 dumpsters and up to 10 vendors); \$15 for each additional vendor; \$100 Refundable Deposit for Cleaning & Material Fees for 4 Hours or Less; \$250 Refundable Deposit for Cleaning & Material Fees. \$50 Credit for Providing a Recycling Option - Applicants are Resonsible for Taking Recycling to Appropriate Facilities, if recyclable material is thrown into a Town dumpster by applicants' representatives, the credit will not apply. Any Applicable on-premise liquor fees also apply.
Sidewalk Rentals for Business Use	\$25 per Item on Public Sidewalk, Annually, Renewable each June.
Vendor Permits	\$25 Annual Registration Fee (Individual Vendor, Unassociated with Park Rental, or Special Event).
Street Closure Permit	\$50 Application Fee; and \$25 per Hour of Street Closure for Special Events.
Barricade Rental	\$10 per Barricade per Event
Street Cone & Barrel Rental	\$5 per Cone per Event and \$10 per Barrel per Event
	ADMINISTRATIVE SERVICES
Special Meeting Fee	\$250 fee associated with special meetings for expedited Board consideration on applications, permits and other services.
Digital Code Book	\$75 per Digital Code Book plus cost of USB Flash Drive.
Printed Code Book	Prevailing Rate: Cost from Municode \$421.14 with Binder; Cost from Municode \$315.84 without Binder; Printed Copy (by Page) \$84.35.
Public Records Requests - Copies	\$0.25 per Page (Black & White); \$1.50 per Page (Color).
Public Records Requests - Photographs	Cost of Photograph Reproduction plus \$20.00.
Public Records Requests - Research	\$33.58 per Hour, after the free first hour, for Clerk to Research and Compile Complex Public Records, the Attorney fee to review for privileged information is \$33.58 per Hour.
Public Records Requests - Certified Copies by Clerk	\$2 per Page.
Insufficient Funds / Bad Check Fee	\$35 plus Associated Bank Charges.
Annual Dog Tag	\$10 per Spayed/Neutered Dog; \$25 per not Spayed/Neutered Dog; \$10 for Replacement Tag per Dog; Free Registration for Guide/Service Dog with Medically Necessary Proof. Early registration/renewal discount of \$5 if Completed in December.
VIN Inspection	\$10 for Regular VIN Inspections, performed by the Police Department.

	LIQUOR LICENSES
Administrative Processing Fee	\$75 per Application, and per Renewal, added onto each permit fee for Staff to Review.
Local Liquor License Fee - New Application	\$1,000 Local liquor license Fee for new Applications.
Transfer of Location and/or Ownership	\$750 per Application.
Annual License Renewal	\$100 per Renewal Application.
Expired License Renewal (not more than 90 Days)	\$250 per Renewal Application, plus any applicable Reissue Fines.
Expired License Renewal (More than 90 Days but less than 180 Days)	\$500 per Renewal Application, plus any applicable Reissue Fines.
Application Reissue Fine (More than 90 Days, but less than 180 Days)	\$25 per Day for each day past 90 days, as an additional fee for expired/late license renewals.
Report of Change	\$75 per each Report of Change.
Liquor License Fee - On Premise (Public Property Rentals)	\$50 per Day, up to \$150.
MARIJUANA LICENSES	
Administrative Processing Fee	\$75 per Application, and per Renewal, added onto each permit fee for Staff to Review.
Medical Marijuana - New Application	\$5,000 per Application.
Medical Marijuana - New License	\$2,000 per License.
Medical Marijuana - New Delivery Permit (if Applicable)	\$500 per Application Permit.
Medical Marijuana - Renewal Application	\$300 per Renewal Application.
Medical Marijuana - Renewal License	\$2,000 per Renewal License.
Medical Marijuana - Renewal Delivery Permit (if Applicable)	\$500 per Renewal of Permit.
Medical Marijuana - Transfer of Ownership	\$5,000 for each Instance of Transfer of Ownership.
Medical Marijuana - Major Modification of Premises	\$1,500 per Application for Modification of Premises.
Medical Marijuana - Change of Corporate Structure	\$1,000 per Application for Change of Corporate Structure.
Medical Marijuana - Change of Location	\$3,000 per Application for Change of Location.
Retail Marijuana - New Application	\$5,000 per Application.
Retail Marijuana - New License	\$2,000 per License.

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Retail Marijuana - Delivery Permit (New)	\$500 per Application Permit.
Retail Marijuana - Renewal Application	\$300 per Renewal Application.
Retail Marijuana - Renewal License	\$2,000 per Renewal License.
Retail Marijuana - Renewal Delivery Permit (If Applicable)	\$500 per Renewal of Permit.
Retail Marijuana - Transfer of Ownership	\$5,000 for each Instance of Transfer of Ownership.
Retail Marijuana - Major Modification of Premises	\$1,500 per Application for Modification of Premises.
Retail Marijuana - Change of Corporate Structure	\$1,000 per Application for Change of Corporate Structure.
Retail Marijuana - Change of Location	\$3,000 per Application for Change of Location.
	PUBLIC WORKS SERVICES
Street Cut Fee	\$150 per Permit with \$4,500 Refundable Deposit for repairs required.
Alley Cut Fee	\$150 per Permit with \$4,500 Refundable Deposit for repairs required.
Excavation Permit	\$75 per Permit, and \$1,000 Refundable Deposit for repairs required.
Snow and Ice Removal Fine	\$150 Fine plus cost of Employee Time to remediate snow and ice.
	PLANNING, ZONING AND LAND USE SERVICES
Pre-Application Meetings	The first hour of pre-application meetings are free, and \$80 per hour after first hour, billed in 15 minute increments.
Zoning Verification Letters	\$50 Simple Zoning Verification Letters (Description of current zoning, summary of uses allowed by zoning, and list of applicable development applications such as site development plans and uses by special review) with a typical one-week response; \$150 Complex Zoning Verification Letters (information from simple zoning verification letter and list of known zoning violations, and responses to specific questions that are clearly listed in the application) with a typical two - three week response.
Administrative Reviews	\$80 per hour, billed in 15 minute increments, for all application review requiring the Town Administrator's Review prior to actions involving land-use.
Zoning Variance Application	\$500 for Zoning Variance Applications.
Zoning Board of Adjustment Appeals	\$250 Application fee and the cost of the Town Attorney's Review billed at \$235 an Hour in 15-minute increments.
Zoning Amendment Application (Re-Zoning)	\$500 Application Fee plus Administrative Review billed at \$80 per hour in 15-minute increments and Town Attorney Review billed at \$235 an Hour in 15-minute increments.
Land Development Regulation Amendment Application	(Code Text Amendment) \$500 Application Fee plus Administrative Review billed at \$80 per hour in 15-minute increments and Town Attorney Review billed at \$235 an Hour in 15-minute increments.
Special Review (Special Use)	\$250 Application fee for Special Use Reviews within zoning districts plus Administrative Review billed at \$80 per hour in 15-minute increments and Town Attorney Review billed at \$235 an Hour in 15-minute increments.

Mobile Home Park Application (New)	\$250 Application Fee plus Administrative Review billed at \$80 per hour in 15-minute increments and Town Attorney Review billed at \$235 an Hour in 15-minute increments.
Mobile Home Park Annual License Renewal	\$250 per Renewal Application.
Conditional Use Permit	\$100 per Application plus Administrative Review billed at \$80 per hour in 15-minute increments and Town Attorney Review billed at \$235 an Hour in 15-minute increments.
Home Occupation Permit	\$250 per Application for Permit.
Fence Review Application	\$100 per Fence Review Application.
Sign Permit Application	\$100 for all Sign Permit Applications, including new permits, and modifications to existing permits.
Vacation of Right of Way/Easement Applications	\$250 Application Fee plus Administrative Review billed at \$80 per hour in 15-minute increments and Town Attorney Review billed at \$235 an Hour in 15-minute increments.
Annexation Petition	\$500 Application Fee plus Administrative Review billed at \$80 per hour in 15-minute increments and Town Attorney Review billed at \$235 an Hour in 15-minute increments.
De-Annexation Petition (Disconnection)	\$1,000 Application Fee plus Administrative Review billed at \$80 per hour in 15-minute increments and Town Attorney Review billed at \$235 an Hour in 15-minute increments.
Boundary Adjustment Application	\$250 Application Fee.
Minor Subdivision Application Fee	\$500 Application Fee plus Administrative Review billed at \$80 per hour in 15-minute increments and Town Attorney Review billed at \$235 an Hour in 15-minute increments.
Major Subdivision - Application Fee	\$1,000 Application Fee plus Administrative Review billed at \$80 per hour in 15-minute increments and Town Attorney Review billed at \$235 an Hour in 15-minute increments. Other fees for Major Subdivision May Apply as well.
Major Subdivision - Sketch Plan Review	\$250 for Sketch Plan Review.
Major Subdivision - Preliminary Plan	\$1,000 Preliminary Plan Review plus Administrative Review billed at \$80 per hour in 15-minute increments and Town Attorney Review billed at \$235 an Hour in 15-minute increments.
Major Subdivision - Final Plan	\$500 Final Plan Review plus Administrative Review billed at \$80 per hour in 15-minute increments and Town Attorney Review billed at \$235 an Hour in 15-minute increments.
Subdivision Improvement Agreement Amendment	Amendments to any Subdivision Improvement Agreements are billed for Administrative Review billed at \$80 per hour in 15-minute increments and Town Attorney Review billed at \$235 an Hour in 15-minute increments.
Site Plan Reviews (formerly incorrectly labeled as Approval)	Administrative Review billed at \$80 per hour in 15-minute increments and Town Attorney Review billed at \$235 an Hour in 15-minute increments.
Site Plan Appeal (to Board of Trustees)	\$1,000 Application Fee.
Planned Unit Development - Preliminary Plan	\$500 Application Fee plus Administrative Review billed at \$80 per hour in 15-minute increments and Town Attorney Review billed at \$235 an Hour in 15-minute increments.
Planned Unit Development - Final Plan	\$1,000 plus Administrative Review billed at \$80 per hour in 15-minute increments and Town Attorney Review billed at \$235 an Hour in 15-minute increments.

	BUILDING PERMITS
Building Plan Review	\$150 per Hour for Reviewing Building Plans.
Mechanical Permits - New Construction	\$150 Permit Fee for New Construction including additions and major renovations. Upgrades to mechanical systems are based on Valuation and not this permit.
Solar System Permits	\$250 Permit Fee for physical connections and gravity loads, applicant still needs to apply for State Electrical Permit separately.
Residential Re-Roof Permits	\$200 Permit Fee.
Commercial Re-Roof Permits	\$400 Permit Fee.
Demolition Permits	\$150 Permit Fee, applicant still needs to apply for a State Demolition Permit spearately, and needs to demonstrate that the applicant has complied with State requirements for Asbestos abatement and inspections prior to local issuance of permit.
Floodplain Development Permits	\$150 Permit Fee. Applicant required to provide surveying and/or engineering at their own expense.
Renovation Permits	Follows Plan review schedule, and General Valuation Schedule but must obtain a State Renovation Permit to demonstrate that trigger levels for square footage of materials disturbed will not be exceeded.
Reinspection Fees	\$75 Resinspection Fee when applicant scheduled inspection but wasn't ready for the inspection, when a previously noted correction has not been completed prior to inspection request being submitted and shall be paid prior to scheduling next inspection.
Reissue Fee (Expired Permits)	50% of the Original Permit Fee, provided that no changes have been made, or will be made, to the original plans and specifications; and further provided that the expiration has not exceeded (1) year. Otherwise, a plan review fee would be charged in addition to this fee.
Failure to Obtain Building Permit	Valuation Cost of Obtaining Building Permit plus \$100. Any person who commences any work on a building or structure, or proceeds with mechanical work before obtaining necessary permits shall be subject to a fee in addition to the required permit fees. Payment of these fees is in addition to the fees associated with obtaining a building permit, and is generally considered paying for the permit twice plus \$100. Payment of this fee does not constitute approval of work already completed and does not assure that a permit will be issued for the project under consideration.
<u>BUILDIN</u>	G PERMITS VALUATIONS (From the ICC/IRC Appendix AL Permit Fees for 2021)
Total Valuation - \$1 to \$500	\$24 Permit Fee.
Total Valuation - \$501 to \$2,000	\$24 for the first \$500; plus \$3 for each additional \$100 or fraction thereof, up to and including \$2,000.
Total Valuation - \$2,001 to \$40,000	\$69 for the first \$2,000; plus \$11 for each additional \$1,000 or fraction thereof, up to and including \$40,000.
Total Valuation - \$40,001 to \$100,000	\$487 for the first \$40,000; plus \$9 for each additional \$1,000 or fraction thereof, up to and including \$100,000.
Total Valuation - \$100,001 to \$500,000	\$1,027 for the first \$100,000; plus \$7 for each additional \$1,000 of fraction thereof, up to and including \$500,000.
Total Valuation - \$500,001 to \$1,000,000	\$3,827 for the first \$500,000; plus \$5 for each addditional
Total Valuation - \$1,000,001 to \$5,000,000	\$6,327 for the first \$1,000,000; plus \$3 for each additional \$1,000 or fraction thereof, up to and including \$5,000,000.

<u>FINES AND FORFEITURES</u>	
FINE TYPE	FINE
	<u>CHARGES</u>
Court Cost	\$25 per Court Hearing.
PMC § 7-2-10 Nuisances Prohibited	\$150 Fine.
PMC § 7-2-30 Unwholesome Business or Establishment	\$250 Fine.
PMC § 7-2-40 Solicitors and Vendors	\$75 Fine.
PMC § 7-3-40 Accumulation of Junk/Unlawful Acts	Summons to Municipal Court.
PMC § 7-4-10 Storage of Litter	1st Offense \$75 Fine; 2nd Offense \$150 Fine; 3rd Offense Summons to Municipal Court.
PMC § 7-7-50 Vicious Animals	1st Offense \$100 Fine; 2nd Offense \$200 Fine; 3rd Offense Summons to Municipal Court.
PMC § 7-7-210 Vaccination Required	\$250 Fine.
PMC § 7-7-240 Animal Confinement (Per Diem)	\$50 per Day.
PMC § 7-7-330 Animal at Large	1st Offense \$50 Fine; 2nd Offense \$100 Fine; 3rd Offense Summons to Municipal Court.
PMC § 7-7-340 Removal of (animal) Excrement	Actual Cost of Public Works Employees Time + 10%.
PMC § 7-7-370 Cruelty to Animals	Summons to Municipal Court.
PMC § 8-2-70 Golf Cart Insurance Required	Summons to Municipal Court.
PMC § 8-3-20 Parking of Certain Vehicles	\$100 Fine.
PMC § 10-1-50 Conspiracy	Summons to Municipal Court,
PMC § 10-1-60 Complicity	Summons to Municipal Court.
PMC § 10-1-70 Accessory to Crime	Summons to Municipal Court.
PMC § 10-1-80 Aiding and Abetting	Summons to Municipal Court.
PMC § 10-2-10 Obstructing Government Operations	Summons to Municipal Court.
PMC § 10-2-20 Obstructing a Peace Officer or Firefighter	\$250 Fine.
PMC § 10-2-30 Impersonating a Public Servant	Summons to Municipal Court.
PMC § 10-2-40 False Reporting to Authorities	\$300 Fine.
PMC § 10-2-50 Refusal to Permit Inspections	Summons to Municipal Court.

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PMC § 10-2-70 Resisting Arrest	Summons to Municipal Court.
PMC § 10-2-80 Escape	Summons to Municipal Court.
PMC § 10-2-90 Aiding Escape	Summons to Municipal Court.
PMC § 10-3-20 Obstruction of Public Property	\$250 Fine.
PMC § 10-3-40 Damage or Removal of Street Signs	\$250 Fine.
PMC § 10-4-10 Criminal Mischief (Under \$500)	Summons to Municipal Court.
PMC § 10-4-20 Destruction of Property	Summons to Municipal Court.
PMC § 10-4-30 Unlawful Entry	\$150 Fine.
PMC § 10-4-40 Trespass	\$150 Fine.
PMC § 10-4-70 Petty Theft <\$100	1st Offense \$100 Fine; 2nd Offense Summons to Municipal Court.
PMC § 10-4-70 Petty Theft >\$100	Summons to Municipal Court.
PMC § 10-4-80 Theft of Rental Property	Summons to Municipal Court.
PMC§ 10-4-90 Theft by Receiving	\$250 Fine.
PMC § 10-4-100 Concealment of Goods	\$150 Fine.
PMC § 10-4-110 Shoplifting <\$100	1st Offense \$100 Fine; 2nd Offense Summons to Municipal Court.
PMC § 10-4-110 Shoplifting >\$100	Summons to Municipal Court.
PMC§10-4-130 Tampering and Unauthorized Connection	\$250 Fine.
PMC § 10-4-50 Window Peeping	\$250 Fine.
PMC § 10-4-60 Littering	\$100 Fine.
PMC § 10-4-120 Avoiding Payment of Admission Fees	\$100 Fine.
PMC § 10-5-30 Harassment	1st Offense \$100 Fine; 2nd Offense \$150 Fine; 3rd Offense Summons to Municipal Court.
PMC § 10-5-10 Disorderly Conduct	1st Offense \$100 Fine; 2nd Offense \$200 Fine; 3rd Offense Summons to Municipal Court.
PMC § 10-5-20 Disrupting Lawful Assembly	\$250 Fine.
PMC § 10-5-40 Loitering	\$150 Fine.
PMC § 10-5-50 False Alarm (Fire Only)	\$150 Fine.
PMC § Storage of Flammable Liquids	\$150 Fine.

PMC § 10-5-70 Abandoned Containers, Vehicles & Appliances	\$250 Fine.
PMC § 10-5-80 Throwing Missles	\$100 Fine.
PMC § 10-5-90 Check Fraud (Under \$500)	Summons to Municipal Court.
PMC § 10-5-100 Indecent Conduct	\$150 Fine.
PMC § 10-5-110 Public Indecency	Summons to Municipal Court.
PMC § 10-6-10 Parent or Guardian Aiding or Abetting	\$250 Fine.
PMC § 10-6-20 Encouraging Delinquency	\$250 Fine.
PMC § 10-6-30 False Statement; False Credentials	1st Offense \$75 Fine; 2nd Offense \$150 Fine; 3rd Offense Summons to Municipal Court.
PMC § 10-6-40 Service of Others	\$150 Fine.
PMC § 10-6-50 Sale of Cigarettes & Tobacco Products	\$250 Fine.
PMC § 10-6-60 Frequenting Establishments Which Serve Alcohol	\$500 Fine.
PMC § 10-6-70 Juvenile Loitering	1st Offense \$50 Fine; 2nd Offense \$100 Fine; 3rd Offense Summons to Municipal Court.
PMC § 10-6-80 Fireworks	\$150 Fine.
PMC § 10-7-20 Alcohol Related Violations	\$250 Fine.
PMC § 10-7-30 Illegal Possession/Consumption of Alcohol by Minors	Summons to Municipal Court.
PMC § 10-7-40 Sale of Liquor Near Schools	Summons to Municipal Court.
PMC § 10-7-50 Alcoholic Beverages in certain Places	\$250 Fine.
PMC § 10-7-70 Open Container	\$150 Fine.
PMC § 10-7-80 Public Consumption	\$100 Fine.
PMC § 10-7-110 Possession of Paraphenalia	\$150 Fine.
PMC § 10-7-120 Possession of Canabis	Summons to Municipal Court.
PMC § 10-7-130 Abusing Toxic Vapors	\$250 Fine.
PMC § 10-8-20 Carrying Concealed Weapon; Forfeiture	\$150 Fine.
PMC§ 10-8-30 Discharge of Firearms Prohibited	Summons to Municipal Court.

PMC § 10-8-40 Prohibited Use of Weapons	Summons to Municipal Court.
PMC § 10-8-50 Selling Weapons to Intoxicated Persons or Minors	Summons to Municipal Court.
PMC § 10-9-10 Unreasonable Noise	1st Offense \$75 Fine; 2nd Offense \$150 Fine; 3rd Offense Summons to Municipal Court.
PMC § 10-9-20 Sound Amplification in Vehicles Limited	\$75 Fine.
PMC § 10-10-11 Curfew	1st Offense \$50 Fine; 2nd Offense \$100 Fine; 3rd Offense Summons to Municipal Court.
PMC § 11-1-40 Bicycles Crossing Sidewalks	\$100 Fine.
PMC § 11-3-30 Glass Containers Prohibited	\$150 Fine.
PMC § 7-7-30 Limit on Household Pets	1st Offense \$50 Fine; 2nd Offense \$100 Fine; 3rd Offense Summons to Municipal Court.
PMC § 7-6-30 Removal of Brush and Weeds	1st Offense Letter; 2nd Offense \$50 Fine; 3rd Offense \$100 Fine; Fourth Offense Summons to Municipal Court.